

**SEQUOIA MIDDLE SCHOOL
PARENT FACULTY CLUB
Special Meeting Notes
May 23, 2023 at 7:00pm**

Attendees: Stephanie Andronis, Lisa Keck, Shannon Ward, Christina Flint, Ann McKenzie-Hester, Alaka Frolick, Shauna Potts, Sarah, Christina Parra, Jennifer Bamberger, Nicole Evje, Mrs. Schnee, Leann Hutchings, Ernie Minglana

Call to Order: 7:35pm

- Welcome & Introductions – Ann Hester

Treasurer - Shannon
End of Year Budget Review
Small edits
Move to approve and 2nd
Approved by out-going board

8th grade events close out – After final events at end of school year, Stephanie will outreach to Shannon to provide checks and cash to close out event.

2023/24 Elections – Ann Hester

President (1 person) – Leann Hutchings (no additional runners) – Approved by vote

Vice President (1 person) – Shauna Potts (no additional runners) - Approved by vote

Treasurer (1 person) – Christina Flint (no additional runners) - Approved by vote

Secretary (1 person) – Christina Parra (no additional runners) - Approved by vote

Communication (1 person) – Nicole Evje (no additional runners) - Approved by vote

Hospitality (2 people) - 2 runners: Alaka Frolick and Sarah Reynolds - Approved by vote

Volunteer Coordinator (1 person) – Jennifer Bamberger (no additional runners) - Approved by vote

Ways and Means (1 person) – No vote – No Runners Present - Outreach is being made to potential volunteer.

Member at Large – Amy Norris – no vote necessary

Open Discussion

8th grade events – Stephanie Andronis

Although there currently is not a “seat” for this, these events take a lot of effort and time to put together. I highly recommend that at the beginning of the year, the new board identifies a chair for the committee so that planning and execution can begin earlier.

Adjourn: 8:29pm

Minutes Approved: 11/7/23