

**SEQUOIA MIDDLE SCHOOL
PARENT FACULTY CLUB
General Meeting
March 5, 2024**

Attendees: Leann Hutchings, Nicole Evje, Jennifer Bamburger, Amy Norris, Douglas Corbin, Shauna Potts, Christina Flint, Christina Parra, Raquel Barry, Cherlyn Quan Reed, Yvonne Philapii.

Call to Order at 7:02 PM

Approval of Meeting Minutes: 1/16/24 General Meeting

- First: Amy Norris
- Second: Nicole Evje
- Approved: (6 Yays, 0 Nays)

Board Member Reports

- President Leeann Hutchings

No Report
- Vice President Shauna Potts
 - Dine and Donate: The Habit on March 20, 2024, on Concord Ave.
 - Snowy is coming back on March 27, 2024, after school.
- Principal Douglas Corbin
 - Cari Wade (SMS Office Mgr.) met with Scott and Sam for the Eighth-grade committee.
 - Mr. Corbin will send out an email about Eighth Grade activities after Spring Break.
 - Scott Mehl (Eighth Grade Committee Chair) wants to get T-shirts ordered, and Mr. Corbin said to connect with Christina Flint.
 - Cari Wade (SMS Office Mgr.) told them it was too premature to order anything.
 - Christina Flint will reach out about the timing of eighth-grade events.
 - AVID night is on April 11 from 5 p.m. to 7 p.m.
 - The Chromebook Audit will take place from March 12, 2024, to March 14, 2024. If any broken items are found, they will be replaced.
 - If PFC wants to hold an AVID Night and Open House, use that as an opportunity for fundraising events.
 - Possible Food Truck for Open House: have a parent club table for the push-for-dollar day or bake sale at that event.
- Faculty Jim Bergmann & Rebecca Machado

No Report

- Treasurer Christina Flint
 - Christina Flint will connect with Amy Norris for Read-a-thon and See's Candy.
 - Christina Parra to add the New Budget to the next meeting to vote on for approval.
 - New Budget to be voted on at the final general meeting.
 - PFC received a grant for \$400 for Woodshop. Christina Flint has been corresponding with Mr. Bergman regarding the grant. The grant will be in our budget.

- Vice Principal Ifeyinwa Obi

No Report

- Ways & Means Open
 - We have a Chair for next year.

- Communications Nicole Evje
 - Posted about the See's on all channels. It will be pushed for the next two weeks.
 - College Park is soliciting through us for a school to have a member.

- Secretary Christina Parra

No Report

- Hospitality Alaka Frolick & Sarah Reynolds

No Report

- Volunteer Coordinator Jennifer Bamberger

No Report

- Member-at-Large Amy Norris
 - See's Candy sales are at \$250 right now.
 - Please share the link to the sale as much as we can.
 - For next year, this sale will be worked into Christmas and Easter.

- Read-a-thon is April 29-May 3, 2024.
 - Christina Flint and Amy Norris worked on the Pledge Form for the Read-a-thon.
 - What kind of involvement would teachers have?
 - Where would pledge forms go?
 - How would we collect money? Would we collect money?
 - Amy will text Kelly Starick about it and check with the Teachers on how they would like to proceed.

- Prizes: Gift Cards to Barnes & Noble; possibly book gift cards from the Book Fair.
- There will be two Prizes per grade.

New Business

- PFC Board 2024-2025: Start recruiting!
- Vacant Positions:
 - President: Vacant
 - Vice President: Vacant
 - Secretary: Vacant
 - Ways & Means: Vacant
- Positions Filled:
 - Communications: Nicole Evje
 - Treasurer: Christina Flint
 - Member at Large: Amy Norris & Kelly
 - Volunteer Coordinator: Leann Hutchings (Tentative)
 - Hospitality: Alaka Frolick (Needs another Member)
- Read-A-Thon:
 - Proposed Dates: April 29, 2024-May 3, 2024
- Book Fair
 - Jenn talked to the Book Fair. No Chairperson for the book fair.
- Eighth Grade Graduation Committee Updates:

No updates.
- SMS Yearbook Gift Cards
 - Students are writing to organizations to get gift cards so they can buy yearbooks for kids who cannot afford the yearbook.
- Auction Planning for Next School Year
 - No Auction for This Year. Planning for next year.
 - Kelly and Amy Norris will head up the committee.
- Teacher Appreciation Week:
 - Mr. Corbin will check on the week of May 6, 2024, to make sure the date is ok for Teacher Appreciation Week.

Meeting Adjourned: 7:45 pm

Approved 5/7/24