

**SEQUOIA MIDDLE SCHOOL
PARENT FACULTY CLUB
General Meeting Minutes
October 1, 2024**

Attendees: Jennifer Bamberger, Michelle Ignacio, Christina Flint, Trista Cambra-Flanders, Rebecca Machado, Allison Grant Rule, Sarah Reynolds, Nicole Evje, Shannon Oliver, Kelly Jerome, Taylor Gosney, Carolyn Hull

Call to Order: 7:01pm

Approval of Meeting Minutes: 8/24/24 General Meeting Minutes

- First: Rebecca Machado
- Second: Michelle Ignacio
- Approved: (11 Yays, 0 Nays)

Board Member Reports

- President Jennifer Bamberger
No Report
- Vice President Shannon Oliver
No Report
- Secretary Michelle Ignacio
No Report
- Faculty Rebecca Machado
No Report
- Treasurer Christina Flint
 - Teacher Grants: Starting to request photos from teachers that have submitted their reimbursement forms. When pictures are received Christina will send to Nicole to highlight on Facebook. Christina is requesting Rebecca to remind teachers that if they have receipts to send those sooner than later to get a true spending statement.
 - Budget Update: We are on track and have raised 44% of our fundraising goal. We still have the Otis Spunkmeyer proceeds to account for and will reconcile when that is received.
 - Homework Club: Christina wanted to confirm the Homework Club plans with Mrs. Hull since Mr. Corbin briefly mentioned additional days and hours but currently PFC has only budgeted for 3 days. Mrs. Hull

confirmed that is all they are operating at and no changes have been made or discussed.

- Administration Expenses: is tracking behind. This line item can be discussed in more detail at the next meeting on how to spend.
- Chase Bank: So far it's been unsuccessful. Chase Bank has a rigid process on how they manage the account. Only a secretary can own an account. Christina and Michelle have been checking the appointments schedule to coordinate a day to switch the account over to Michelle Ignacio. Christina also suggests having a secondary owner to the account. If so we need to vote in an acting secretary to the board. Alaka Frolick asked, is switching banks an option? Christina noted that yes we can switch bank accounts but no matter what we would have to switch the owner of the account from Lisa and Leanne to Michelle to close the account.

Motion #1- Nicole Evje motions to add Christina Flint as acting Secretary for the purpose of adding her as an owner to our bank account.

Alaka Frolick seconds

13- yeses

Motion passes

- Nicole asked Christina if Leadership was included in the department grants? Unfortunately, Leadership was not included. Christina could not remember why but that she did remember leadership was voted to be opted out of the 24-25 budget. Jennifer reminded them it was because Leadership receives funds from ASB sales.
- Rebecca also asked if Special Ed was included in the department grants? Mrs. Hull confirmed that Academic Success is Spec. Ed and Library.

- Vice Principal
Hull

Carolyn

- Now is the time period when we're looking at our school plan for student achievement otherwise known as SPSA. During Site Council meetings they finalized that plan. I did want to just share with you guys that we have 4 goals that are directly aligned with our district's goals.
 - The 1st goal is that all students, regardless of race, gender, skin color or socioeconomic status will have access to rigorous and relevant California state standards based curriculum training and technology tools. Teachers will be given appropriate technology support, curriculum and training to provide their students appropriate readiness for high school and or college and career
 - Goal number 2 stems around family engagement. And our goal is that all students, parents, and community members will have access to

meaningful opportunities to participate in the creation of a safe and engaging school.

- Our 3rd is around teacher preparation and it is high quality culturally proficient, responsive and engaging. Staff will provide high leverage instruction that reflects and is respectful of all students, backgrounds to ensure they are college and career ready.
- The 4th goal speaks to the historically underserved populations. So our goal is, in addition to our black foster youth and homeless students. We will also intentionally focus on increasing student achievement for our emerging bilingual students who are classified as limited English, proficient, proficient. They will experience culturally responsive practices and instruction, high expectations, equal access to educational opportunities within an educational environment that builds trust and inclusive partnerships between the students and families.

Opportunities to engage in these goals will be available in the future but Mr. Corbin wanted PFC to be aware that they were working on this document.

- Mr. Corbin also asked Mrs. Hull to confirm PFC's involvement in the Renaissance Breakfast coming up. Alaka confirmed that she received the email from Carrie and Hospitality has coordinated to provide sausage, turkey bacon and juice.
- Mrs. Hull is also working on getting the school's social media account up and running again. She has Instagram and Twitter up and running and will be posting activities from around the school and is willing to repost any PFC information on those pages.
- Mrs. Hull was asked to make one more plug for the office water. Jennifer mentioned that we voted on that last meeting and can send Mr. Corbin the meeting minutes if he has additional questions for her.

- Ways & Means

Kelly Jerome and Taylor Gosney

- Believe Fundraiser was a huge success. A little over \$16k was raised.
- Panda Express fundraiser raised over \$300 which is a big profit for restaurant nights.
- Snowy truck is returning to campus on October 30.
- Nick the Greek is scheduled for November 21st at the Veranda.
- Dave and Busters has a great fundraiser called Spirit Night they give 20% of the proceeds spent on power cards and food and non alcohol drinks. Taylor will work on coordinating a date that works with the schedule.
- Taylor reached out to the counselors and they were interested in doing a kindathon around Thanksgiving. Families and friends can sponsor kids doing random acts of kindness.

- Communications

Nicole Evje

- Located the article in The Pioneer on Jim Bergman and the work he is doing in woodshop class. Nicole will do a write up on it and share on Facebook.
- Is still waiting on pictures from teachers to share how departments are using the grant money.

- Hospitality

Alaka Frolick & Sarah Reynolds

- Renaissance Breakfast is coming up and they have it handled with the items they are supplementing.
- Holiday Teachers Luncheon- will have an update as it gets closer.

- Volunteer Coordinator
Rule

Trista Flanders & Allison

- Just a reminder that the Book Fair is November 4th - 8th.

New Business

- No New Business

Meeting Adjourned: 7:54pm

Approved: 12/03/2024