



**SEQUOIA MIDDLE SCHOOL (SMS)**  
**Parent Faculty Club (PFC) General Board Meeting Agenda (In-Person & Zoom)**

**Date:** Wednesday, April 15<sup>th</sup>, 2026

**Time:** 6:30 pm – 7:30pm **Location:** Zoom

**Zoom Meet Link:** <https://us06web.zoom.us/j/82298146057?pwd=di5615bNq2IEzoL2bD1RC0AkSmQ0Qi.1>

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- **Call the Meeting to Order**
- **Roll Call of Officers:** Eunice, Douglas, Carolyn, Dena, Desiree, Becka, Jim, Allison, Marcella, Glynis, Cristina, Liz
- **Review of Minutes from previous meeting(s)** (*Dena*)
- **Board Member Reports:**
  - **Presidents Update:** (*Eunice*)
    - Open Board Positions
    - Request for Donation of Copy Paper
    - Grant Request for Physical Education Uniforms
    - Drama Department Request for Support
    - Carrie's Gift
    - 8<sup>th</sup> Grade Promotion Committee
    - Nominations for Next Year's PFC Board
  - **Principal's Updates** (*Mr. Corbin*) - what's new at school
  - **Treasurer's Report** (*Eunice*)
  - **Student Services Admin Report:** (*Desiree*)
    - Open House is May 20<sup>th</sup>
    - 1-day Camp Sequoia Meet & Greet instead of a 2 session 2-week Camp
  - **Teacher's Report:** (*Mrs. Machado &/or Mr. Bergmann*)
  - **PFC Board Committee Reports:**
    - **Hospitality:** (*Glynis*)
      - ✓ Last Renaissance Day
      - ✓ Teacher Appreciation Week
    - **Ways & Means / Fundraising Update:** (*Marcella*)
      - ✓ Recently Completed Events & Activities
      - ✓ Upcoming Events:
        - Dine & Donates
        - Silent Auction Fundraiser Planning Update: Theme: Havana Nights
    - **Volunteer Coordinator Update:** (*Allison*)
      - ✓ Current & Future Signup Genius Emails for PFC and 8<sup>th</sup> Grade Promotion
    - **Communications Update:** (*Cristina*)
      - ✓ Update Regarding PFC Website
      - ✓ Update Regarding Each Grade Levels Facebook Page
    - **Member at Large:** (*Liz*)
- **Wrap-Up & Next Meeting Date:**
- **Motion for Meeting Adjournment**



***Thank you for attending!***